

Minutes of the Special State Executive Committee Meeting on CORONAVIRUS (COVID-19)
held on 3rd April, 2020 at Chief Secretary Conference Hall, Dispur

The list of officers present in the meeting is given at Annexure "A"

The meeting was chaired by Shri Kumar Sanjay Krishna, Chief Secretary to the Govt. of Assam, followed by a video conference with the DCs and SDOs of all the districts across the State

After detailed discussion following issues were taken for necessary actions

- DGP informed that they have received the list of 955 people from all over the State. Out of these 955 people, 286 people within the State have been identified, out of which 253 have been quarantined. In addition, there are around 46 people who are from other parts of the State have also been quarantined. He further informed that a list of names and addresses of persons confirmed to be Tablighis who are from Assam, but at present outside the State, is being prepared and the same will be shared with the concerned States and IB for communicating the same to the concerned districts. Directions have also been issued to the SPs to trace out all these 955 people.

Decisions Taken

- ASDMA to bring out a notification empowering all OCs under Section 60 of the Disaster Management Act 2005.
- Health Department to ensure supply of 5000 nos. of N95 masks and 30,000 nos. of surgical masks to police department at the earliest.
- District Administration to ensure that
 - I. The ambience of the quarantine centres should be congenial and all essential commodities including food that are required in quarantine centres need to be provided.
 - II. SOPs from Health department should be referred to and documented before restoring the quarantined people back to the community.
 - III. Best possible accommodation/hotels near the quarantine centres for the frontline health workers to be kept reserved.
 - IV. Suspected COVID patients should not be quarantined in any private hospitals.
 - V. Sowing and harvesting to be allowed in the districts ensuring maintenance of social distancing and adhering to COVID -19 advices.
 - VI. Farming operations in the field to be allowed following all COVID-19 advisories.
 - VII. All religious leaders irrespective of any religion need to be approached for motivating the people. The community leaders will ensure that anyone having

contact with the people from Tablighi Jamaat or other people who recently came from outside Assam to be also medically examined.

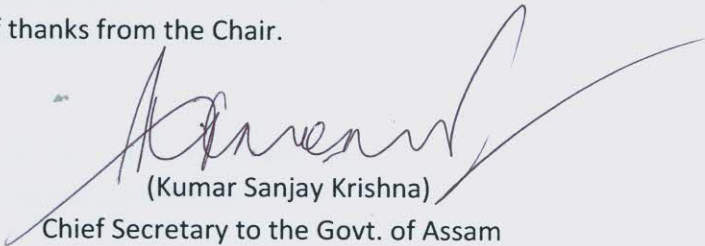
SDOs should also organise meeting with these leaders in their sub-division maintaining social distancing.

- VIII. PDS items to be distributed strictly adhering to COVID-19 advisories.
- IX. Inter-district movement of labourers to be strictly prohibited. The potential source of such labourers should be closely monitored through field level functionaries.
- X. While distributing money to the beneficiaries at the Customer Service Points (CSP) in different villages under the Prime Minister's Garib Kalyan Nidhi Limited scheme in Assam, social distancing is to be maintained through Gaon Burhas/NCC cadres/NSS volunteers to help the people in lining up the people along with other COVID-19 advisories.
- XI. Transit arrangements are allowed with adequate security for the foreign nationals who are stranded in Assam. However, no foreigners should be allowed to leave the State without following the SOP for transit arrangements for foreign nationals stranded in India issued by GoI vide letter NO.40-3/2020-DM-I (A) and with approval of the State Government.
- XII. Food items and nutrition support to be delivered at the doorsteps of beneficiaries i.e children, women, pregnant and lactating mothers once in 15 days by closely monitoring the Anganwadi workers.
- XIII. Assessment of essential commodities like food grains in FCI as well as in the open markets to be made in all the districts and at Sub Divisional level along with other items. Based on the assessment only further course of action on opening the mills will be taken.
- XIV. Hygiene is to be maintained by the railway authority in coordination with the district administration where rakes are to be unloaded by the labourers. Masks, hand gloves and sanitizers are to be provided.
- XV. Necessary assistance to be provided to Old age homes, by closely monitoring these homes.
- XVI. People coming from outside the State should not be allowed to enter Assam through the inter-state boundary during the lockdown period, except in serious cases after due consultations with higher authorities.
- XVII. Rice to be distributed smoothly at the FPS level with social distancing norms. DCs & SDOs should also keep a close watch on the GPSS' so that they lift all the

foodgrains allocated to them within the stipulated time, failure of which will result in shortage of storage space.

- XVIII. The DDS/ADS to visit the Principal wholesale chamber of commerce and get timely report so that any shortage of essential items in the districts gets communicated to Dispur immediately.
- XIX. It is to be ensured that LPG should not be overcharged high during the lockdown period.
- XX. To identify and prepare a list of NGOs, NCC, ex-serviceman or any organisation in sub divisions and districts so that the district administration is ready for any eventuality.
- XXI. Trucks carrying vegetables and other essential items from one district to the other should be allowed to move freely without any hindrance.
- XXII. To contact the Joint Directors and Supdt. Of Civil hospitals of their districts and assess the training status for COVID-19. In case of any deficiency in training, health department will make necessary arrangements for providing the same.
- DC, Tinsukia to discuss with the local IOC and ensure that bottling operations of LPG are geared up for smooth supply to the Upper Assam districts. Care should also be taken that protective equipments are provided to the workers in order to prevent the outbreak of COVID-19 and cause uninterrupted operation of the plant.
 - DCs and SDOs to ensure that all police personnel who are in the frontline workers should be provided with masks, sanitizers and PPE equipments if possible.

The meeting ended with vote of thanks from the Chair.



(Kumar Sanjay Krishna)

Chief Secretary to the Govt. of Assam

Dated: 3rd April, 2020

Memo No.: ASDMA.20/2020/44

Copy to:

1. All concerned.



(M. S Manjivannan)

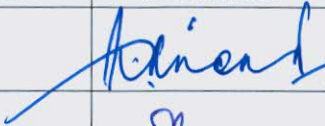




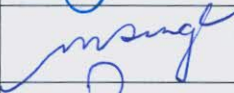

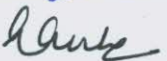



Chief Executive Officer

Assam State Disaster Management Authority

SPECIAL STATE EXECUTIVE COMMITTEE MEETING OF ASDMA ON COVID-19 HELD IN CHIEF SECRETARY'S CONFERENCE HALL ON

03-04-2020

Attendance sheet

Sl. No.	NAME	DESIGNATION	ORGANIZATION	CONTACT NO	SIGNATURE
1	Kumar Sanjay Krishna	Chief Secretary, Assam			
2	JISHNU BARUA	Addl CS			
3	G P S/L	ADGP			
4	S. Akhona	Addl. CS			
5	B J Mahanta	DHP			
6	M. Singh	Addl CS			
7	M. S. Manivannan	C&CS, LEO			
8	Samir K Saha	PS H&FW Deptt			
9					
10	Biswajit Pegu	DC Kamrup (M)			
11	A Chandhury	DIPR			
12	Panj Chandra	SOC	ASDMA		
13					
14					